



Northwest Tribal Emergency Management Council

COLVILLE
COEUR D'ALENE
COWLITZ
HOH
LOWER ELWHA
KLALLAM
LUMMI
MAKAH
MUCKLESHOOT
NISQUALLY
NOOKSACK
QUINAULT
SAMISH
SAUK-SUIATTLE
SHOALWATER
BAY
SILETZ
SNOQUALMIE
SPOKANE
STILLAGUMISH
SWINOMISH
TULALIP
UPPER SKAGIT
YAKAMA

NWTEMC Monthly Meeting

MINUTES

December 17th , 2009 10:00 AM

Hosted by Suquamish Tribe

Clearwater Casino Resort
18490 Suquamish Way NE
Suquamish, WA 98392-9532



Attendees (sorted by Tribe/Agency):

Chris McCuen	Colville Tribes	Chris.mccuen@colvilletribes.com
Wes Seyler	Colville Tribes	wes.seyler@colvilletribes.com
Del Ostenberg	Colville Tribes	Del.ostenberg@colvilletribes.com
Harold Miller	Hoh Tribe	Haroldmiller1950@hotmail.com
DeLaine Greene	Lower Elwha Tribe	Delaine.greene@elwha.nsn.us
Norman Greene	Lower Elwha Tribe	tlingitmakah@yahoo.com
Phil Slimko	Lower Elwha Tribe	slimsequim@q.com
Andrew Winck	Makah Tribe	mtcemermgt@centurytel.net
Shanon Hamilton	Muckleshoot Tribe	Shanon.hamilton@muckleshoot.nsn.us
Carl Rebstock	Nisqually Tribe	Carl.rebstock@nisqually-nsn.gov
Shari Mattson-Cooper	NWTEMC	Shari.MRC@nwtemc.org
Glenn Coil	NWTEMC	glenn@nwtemc.org
Lynda Harvey	NWTEMC	Lynda@nwtemc.org
Chris Morganroth V	Quileute Tribe	
Chris Morganroth IV	Quileute Tribe	cmorganroth@hotmail.com
Keri Shepherd	Quileute Tribe	Keri.shepherd@quileutenation.org
Rich Bly	Quinault Tribe	rbly@quinault.org
Michelle Kelley	Red Cross, OlyPen	michellekelley@olypen.com
Dr. Keith Tucker	Samish Tribe	ktucker@samishtribe.nsn.us
Lee Shipman	Shoalwater Bay Tribe	leshipman@shoalwaterbay-nsn.gov
Rick Zambrano	Snoqualmie Nation	richard@snoqualmienation.com
Claude Cox	Spokane Tribe	claudec@spokanetribe.com
Jim Sande	Swinomish Tribe	jsande@swinomish.nsn.us
Gina Yarbrough	WA DOH	Gina.yarbrough@doh.wa.gov

NWTEMC
Box 1091
Everett WA 98201
Ph: 425.508.3967
nwtemc.org
info@nwtemc.org



Northwest Tribal Emergency Management Council

COLVILLE	Rebecca Doheny	WA DOH	Rebecca.doheny@doh.wa.gov
COEUR D'ALENE	Dave Nelson	WA EMD	D.nelson@emd.wa.gov
COWLITZ	Brynne Walker	WA EMD	b.walker@emd.wa.gov
HOH	Arlen Moses	Yakama Nation	thumper@yakama.com

Agenda Items

LOWER ELWHA
KLALLAM

LUMMI

MAKAH

MUCKLESHOOT

NISQUALLY

NOOKSACK

QUINAULT

SAMISH

SAUK-SUIATTLE

SHOALWATER
BAY

SILETZ

SNOQUALMIE

SPOKANE

STILLAGUMISH

SWINOMISH

TULALIP

UPPER SKAGIT

YAKAMA

- Opening Prayer
- Welcome: Lynda Harvey, Executive Director, NWTEMC
- Introductions: Around the Room
 - New members: Nisqually Tribe, Coeur D'Alene Tribe
- Overview of the NWTEMC
- Review and Adoption of August 2009 Meeting Minutes
- CERT Training Update
- NWTEMC Business Report: Claude Cox, Chairman, NWTEMC
 - Vehicles for staff: GSA leasing or other options
 - Recording meeting (audio/video)
 - Charter & By-Law Review: Once a Year
- Website Update – Glenn Coil
- Grants Update
- Sub-committee Report: Arlen Moses, Chair
 - State Interoperability Executive Committee (SIEC) Report
 - Fyo8 IECGP
 - CASM: <http://siec.wa.gov/success/index.shtml>
 - FY09 IECGP
 - Appeal letter to FCC & DHS re: Amateur Radio
- Medical Reserve Corps update – Shari Mattson-Cooper
- Critical Infrastructure/ Key Resources Sub-committee Report
- NWTEMC meeting schedule
 - Frequency: Monthly, every other month or quarterly
 - Location: “Central” location vs. Different Reservations each meeting
- Nominations for Board
- Recommended Proposed Changes to Charter
 - Job Descriptions/Positions of Board
 - Add Alaskan Tribes
 - Add Treasurer, Member at-Large
 - Other?
- 2009 NWTEMC Conference
 - Feedback

NWTEMC
Box 1091
Everett WA 98201
Ph: 425.508.3967
nwtemc.org
info@nwtemc.org



Northwest Tribal Emergency Management Council

COLVILLE
COEUR D'ALENE
COWLITZ
HOH
LOWER ELWHA
KLALLAM
LUMMI
MAKAH
MUCKLESHOOT
NISQUALLY
NOOKSACK
QUINAULT
SAMISH
SAUK-SUIATTLE
SHOALWATER
BAY
SILETZ
SNOQUALMIE
SPOKANE
STILLAGUMISH
SWINOMISH
TULALIP
UPPER SKAGIT
YAKAMA

- 2010 NWTEMC Conference
 - Date/Location
 - Conference format: joint with NPAIHB
- Good of the Order, Final Comments, Questions

Meeting Minutes:

Meeting start 10:13am

Opening Prayer

Lee Shipman gave opening prayer

Welcome: Lynda Harvey, Executive Director, NWTEMC

Lynda gave an overview and history of NWTEMC as an organization and discussed the Charter as well as mission.

Lee pointed out that NWTEMC is composed of individual tribes and does not speak for individual Tribes, rather represents Tribal interests in Emergency Management.

Introductions: Around the Room

New members: Nisqually Tribe, Coeur D'Alene Tribe

Informal members present: Quileute Tribe

Overview of the NWTEMC

Mentioned above during Welcome

Review and Adoption of August 2009 Meeting Minutes

Motion to approve August 2009 Minutes:: Del, Colville

2nd: Rich, Quinault

APPROVED

NWTEMC
Box 1091
Everett WA 98201
Ph: 425.508.3967
nwtemc.org
info@nwtemc.org



Northwest Tribal Emergency Management Council

COLVILLE
COEUR D'ALENE
COWLITZ
HOH
LOWER ELWHA
KLALLAM
LUMMI
MAKAH
MUCKLESHOOT
NISQUALLY
NOOKSACK
QUINAULT
SAMISH
SAUK-SUIATTLE
SHOALWATER
BAY
SILETZ
SNOQUALMIE
SPOKANE
STILLAGUMISH
SWINOMISH
TULALIP
UPPER SKAGIT
YAKAMA

NWTEMC
Box 1091
Everett WA 98201
Ph: 425.508.3967
nwtemc.org
info@nwtemc.org

CERT Training Update

Lynda gave overview of CERT class program, including past classes Andrew/Makah talked about his class NWTEMC conducted and was very appreciative.

Carl Nisqually: Asked about format/set-up of CERT class

Lynda gave an overview

- We conclude with “hands-on exercise”, not tabletop

Rich Bly: held Red Cross Disaster Ass't Training at Queets from Michelle at OlyPen Red Cross

Lee pointed out that she and Lynda are on Red Cross Tribal sub-committee

Michelle ARC pointed out that Disaster classes are free

Carl Nisqually: offer NIMS trainer

Jim Sande asked about CERT trailers

Lee: State & HLS Regions also have trainings

Arlen asked if CERT classes are free?

- Lynda responded that CERT classes cost about \$5,000/class. NWTEMC uses firefighters/EMTs to conduct classes

NWTEMC Business Report: Claude Cox, Chairman, NWTEMC

Vehicles for staff: GSA leasing or other options

Discussion of options for vehicles for staff. Staff currently use personal vehicles and are reimbursed for mileage.

- Shanon, Muckleshoot suggested NWTEMC ask for vehicles from Tribal charity table
- Rich, Quinault; ask State Surplus, there is website: <http://www.ga.wa.gov/PCA/spc.htm>
- Jim, Swinomish suggested that Committee formed to check on this



Northwest Tribal Emergency Management Council

COLVILLE
COEUR D'ALENE
COWLITZ
HOH
LOWER ELWHA
KLALLAM
LUMMI
MAKAH
MUCKLESHOOT
NISQUALLY
NOOKSACK
QUINAULT
SAMISH
SAUK-SUIATTLE
SHOALWATER
BAY
SILETZ
SNOQUALMIE
SPOKANE
STILLAGUMISH
SWINOMISH
TULALIP
UPPER SKAGIT
YAKAMA

- Lee added that she did a tour of facility, suggests that NWTEMC does not use pass-thru Tribe
- Transit agencies also good source for vehicles
- Carl Nisqually: State/Ft Lewis has surplus

Recording meeting (audio/video)

Discussion of recording meetings. Primary problem is costs with buying/implementing technologies. Digital recorder, conference calls/video

Rich suggested using Skype <http://www.skype.com/intl/en/>

Charter & By-Law Review: Once a Year

Claude stated the need to form a Sub-committee to review and revise NWTEMC Charter & By-laws

Lee: Need to record Minutes better, more detailed by-laws

Motion to Form Charter Sub-committee: Rich, Quinault

2nd: Del, Colville

APPROVED

Sub-committee to be composed of

- Lee Shipman, Shoalwater Bay
- Rich Bly, Quinault Tribe
- Jim Sande, Swinomish
- Arlen Moses, Yakama,
- Claude Cox, Spokane Tribe
- NWTEMC staff

Website Update – Glenn Coil

Move to Network Solutions for web hosting

New password for Secure side

New CERT website: <http://cert.nwtemc.org>

NWTEMC
Box 1091
Everett WA 98201
Ph: 425.508.3967
nwtemc.org
info@nwtemc.org



Northwest Tribal Emergency Management Council

COLVILLE
COEUR D'ALENE
COWLITZ
HOH
LOWER ELWHA
KLALLAM
LUMMI
MAKAH
MUCKLESHOOT
NISQUALLY
NOOKSACK
QUINAULT
SAMISH
SAUK-SUIATTLE
SHOALWATER
BAY
SILETZ
SNOQUALMIE
SPOKANE
STILLAGUMISH
SWINOMISH
TULALIP
UPPER SKAGIT
YAKAMA

NWTEMC
Box 1091
Everett WA 98201
Ph: 425.508.3967
nwtemc.org
info@nwtemc.org

Grants Update

Provide written reports

- Was provided in e-mail to Board
- Most grants pass-thru Snoqualmie Tribe

DOH Tribal Assessment Grant

- NWTEMC will be contracting with WA DOH to conduct Assessment for Tribes, measuring tribal Capabilities in Emergency Management and Public Health. Rebecca from DOH discussed how the assessment came to be and what they expect from the results. The current assessment is built off of the 2004 Assessment.
- Assessment is currently in Draft form; Final will come out mid-January
- NWTEMC is contracted for \$72,000 to provide assessment with all 29 WA tribes. For each assessment completed:
 - \$1,500 to NWTEMC
 - \$1,000 to Tribe
- Carl Nisqually added that it will help improve deficiencies identified
- Jan 19th: Survey sent out
- March 1st, 2010: Survey due, although NWTEMC prefers by Jan 20th to allow for data entry

CEMP Contract

- NWTEMC has contracted with Swinomish Tribe for \$4,000 to update CEMP

2009 IECGP Contract

- Discussed later

2010 Tribal Homeland Security Grant

- Lynda reported that NWTEMC will apply again after being denied in 2009. Lynda requested that if any Tribe applies separately, please let Staff know so that they won't be included in NWTEMC proposal

HazMat Grant

- Lynda reported NWTEMC can assist with this



Northwest Tribal Emergency Management Council

COLVILLE
COEUR D'ALENE
COWLITZ
HOH
LOWER ELWHA
KLALLAM
LUMMI
MAKAH
MUCKLESHOOT
NISQUALLY
NOOKSACK
QUINAULT
SAMISH
SAUK-SUIATTLE
SHOALWATER
BAY
SILETZ
SNOQUALMIE
SPOKANE
STILLAGUMISH
SWINOMISH
TULALIP
UPPER SKAGIT
YAKAMA

NWTEMC
Box 1091
Everett WA 98201
Ph: 425.508.3967
nwtemc.org
info@nwtemc.org

MRC grants

- Reported below in MRC Report

EMPG grants

- NWTEMC can assist with this, will try to set up computer workshop training for those interested
- Rich asked when will Grant info be released? **January**

DOH Grant

- DOH Tribal grant was released via e-mail

HM Grants

- NWTEMC continues to work on 3 Plans contracted

Regional HLS grants

- It was mentioned that NWTEMC should request direct funding from the WA EMD 20% hold-back

Interoperability Communications Sub-committee Report: Arlen Moses, Chair

State Interoperability Executive Committee (SIEC) Report

- Arlen gave update on SIEC. They will hold a summit March 31 (Spokane) and April 13th in Seattle. Will be the same but held in two locations for audience participation
- Arlen said that Lynda and Lee were suggested as presenters
- Lynda mentioned that a lot of InterOp Communications planning is focused on 2010 Winter Olympics

Fyo8 IECGP : project underway. Contractor is helping Tribes enter info into CASM, online mapping tool:

CASM: <http://siec.wa.gov/success/index.shtml>

FY09 IECGP: New contract being signed. Deliverables are:



Northwest Tribal Emergency Management Council

COLVILLE
COEUR D'ALENE
COWLITZ
HOH
LOWER ELWHA
KLALLAM
LUMMI
MAKAH
MUCKLESHOOT
NISQUALLY
NOOKSACK
QUINAULT
SAMISH
SAUK-SUIATTLE
SHOALWATER
BAY
SILETZ
SNOQUALMIE
SPOKANE
STILLAGUMISH
SWINOMISH
TULALIP
UPPER SKAGIT
YAKAMA

Deliverables:

- Develop an interlocal agreement template and provide a copy to EMD.
- Develop statewide communications plan and provide a copy to EMD.
- Collect data from new tribes for inclusion in the Communications Assets Survey and Mapping tool.
- Create an interoperable communications subcommittee.
- Create governance documents, policies, and standard operating procedures and provide copies to EMD.
- Conduct an interoperable communications exercise involving tribes and key federal, state, and local stakeholders
- If necessary, hire a subcontractor/consultant to assist in accomplishing the contract tasks.

Appeal letter to FCC & DHS re: Amateur Radio

- New FCC Rule that prohibits paid employees from using Ham Radios during emergencies. Glenn submitted an Appeal developed by Contractor for WA DOH that Tribes and/or NWTEMC may want to submit on their letterhead. Glenn also asked if NWTEMC would be interested in submitting appeal

Motion to submit NWTEMC Appeal to FCC: Phil, Lower Elwha

2nd: Rich, Quinault

Discussion:

Phil stated that rule needs to be overturned as it prevents Tribes and emergency management agencies to use ham radios

Lynda stated that we need folks to support this and will send letter on letterhead if supported.

APPROVED;

Abstained: Shoalwater Bay Tribe, Muckleshoot Tribe

Medical Reserve Corps update – Shari Mattson-Cooper

NWTEMC
Box 1091
Everett WA 98201
Ph: 425.508.3967
nwtemc.org
info@nwtemc.org



Northwest Tribal Emergency Management Council

COLVILLE
COEUR D'ALENE
COWLITZ
HOH
LOWER ELWHA
KLALLAM
LUMMI
MAKAH
MUCKLESHOOT
NISQUALLY
NOOKSACK
QUINAULT
SAMISH
SAUK-SUIATTLE
SHOALWATER
BAY
SILETZ
SNOQUALMIE
SPOKANE
STILLAGUMISH
SWINOMISH
TULALIP
UPPER SKAGIT
YAKAMA

Shari has reported that Lummi is back on board with MRC program and looks to get involved. Shari also reported that she helped Shoalwater Bay tribe and Yakama apply and they should know results 1st week of January.

Quinault & Lower Elwha are applying in next grant cycle

There are 8 Tribal MRC units in WA state!

There was a question about pass-through from Tribes to NWTEMC. Shari stated that contracts were with NWTEMC and NACHHO for NWTEMC to help administrate MRC for each Tribe. Lee indicated she would rather her contract be directly with NACCHO.

Critical Infrastructure/ Key Resources Sub-committee Report

No verbal report for time constraints. Glenn reports that WA EMD has database of CIKR that would like Tribes to identify major events/facilities that are of Statewide Significance according to DHS methodology. Contact Glenn if you have questions.

NWTEMC meeting schedule

Frequency: Monthly, every other month or quarterly

- There was discussion of frequency of meetings. There was general consensus that monthly meetings were best, but that online/conference calling needs to be implemented for those that can't attend.

Every other Month option: 1 mo meeting, 1 month Training

Shelter Ops

FEMA paperwork

Power Lines Down

Building inspections

IS 700

IS 100, 200

IS 300, 400

NWTEMC
Box 1091
Everett WA 98201
Ph: 425.508.3967
nwtemc.org
info@nwtemc.org



Northwest Tribal Emergency Management Council

COLVILLE
COEUR D'ALENE
COWLITZ
HOH
LOWER ELWHA
KLALLAM
LUMMI
MAKAH
MUCKLESHOOT
NISQUALLY
NOOKSACK
QUINAULT
SAMISH
SAUK-SUIATTLE
SHOALWATER
BAY
SILETZ
SNOQUALMIE
SPOKANE
STILLAGUMISH
SWINOMISH
TULALIP
UPPER SKAGIT
YAKAMA

Emergency Mgmt. 101

CERT Train-the-Trainer

Grant Mgmt.

Motion to continue meetings as Monthly: Rich, Quinault

2nd: Phil, Lower Elwha

APPROVED

Location: "Central" location vs. Different Reservations each meeting

- Discussion of location. Rich felt it was good for recruitment. Lee asked how Tribes from Idaho and Oregon can stay involved as most funding is from WA grants. Moving meeting around helps expand funding opportunities and membership. Lynda asked that Tribes let her know in advance so meeting schedule can be made.

Motion to put together Annual calendar of meeting Locations: Wes, Colville

2nd: Rich Quinault

APPROVED

January Meeting? Jan 21st? Shanon, Muckleshoot offered to host, with lunch provided

Phil, Lower Elwha offered to host in June

Nominations for Board

Recommended Proposed Changes to Charter

Job Descriptions/Positions of Board

Add Alaskan Tribes

Add Treasurer, Member at-Large

Other?

NWTEMC
Box 1091
Everett WA 98201
Ph: 425.508.3967
nwtemc.org
info@nwtemc.org



Northwest Tribal Emergency Management Council

2009 NWTEMC Conference

Feedback

2010 NWTEMC Conference

Date/Location

Conference format: joint with NPAIHB

Good of the Order, Final Comments, Questions

- Lee asked to give State Emergency response Commission Report (SERC)
- She noted that “Tribal” has been added to SERC’s by-laws and other documents
- Lee also requested that SERC Report be added to agenda

COLVILLE
COEUR D'ALENE
COWLITZ
HOH
LOWER ELWHA
KLALLAM
LUMMI
MAKAH
MUCKLESHOOT
NISQUALLY
NOOKSACK
QUINAULT
SAMISH
SAUK-SUIATTLE
SHOALWATER
BAY
SILETZ
SNOQUALMIE
SPOKANE
STILLAGUMISH
SWINOMISH
TULALIP
UPPER SKAGIT
YAKAMA

NWTEMC
Box 1091
Everett WA 98201
Ph: 425.508.3967
nwtemc.org
info@nwtemc.org