



Northwest Tribal Emergency Management Council

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UPPER SKAGIT
YAKAMA

NWTEMC Monthly Meeting

MINUTES

July 15th, 2010 10:00 AM

Hosted by Muckleshoot Tribe

Muckleshoot Indian Casino

Coho Room

2402 Auburn Way S.

Auburn, WA 98092

253-804-4444

Attendees (sorted by Tribe/Agency):

Tribe/Agency	Name	E-mail
Kalispel Tribe	John Zingg	johnzingg@gmail.com
Lower Elwha Tribe	Hollie Kaufman	hollie.kaufman@elwha.nsn.us
Muckleshoot Tribe	Shanon Hamilton	shanon.hamilton@muckleshoot-nsn.gov
Nisqually Tribe	Carl Rebstock	rebstock.carl@nisqually-nsn.gov
NWTEMC	Lynda Zambrano	lynda@nwtemc.org
NWTEMC	Glenn Coil	glenn@nwtemc.org
NWTEMC Intern	Ted Bullock	ted@nwtemc.org
Samish Tribe	Keith Tucker	ktucker@samishtribe.nsn.us
Sauk-Suiattle	Dennis Fenstermaker	dfenstermaker.firedist24@hotmail.com
Sauk-Suiattle	Kevin Lenon	kevinlenon@sauk-suiattle.com
Snoqualmie Tribe	Rick Zambrano	rick@nwtemc.org
Spokane Tribe	Claude Cox	safetygem@aol.com
Swinomish Tribe	Jim Sande	jsande@swinomish.nsn.us
WA Dept. of Health	Gina Yarbrough	gina.yarbrough@doh.wa.gov
WA Dept. of Health	Maria Gardipee	maria.gardipee@doh.wa.gov
Washington Emergency Management Division	Dave Nelson	d.nelson@emd.way.gov

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Meeting Agenda

- Call to Order – Claude Cox
- Opening Prayer - TBD
- Introductions – Claude Cox
 - New NWTEMC Intern- Ted Bullock
- Review and Adoption of June 2010 Meeting Minutes – Carl Rebstock, Nisqually
- NWTEMC Board Report
 - Chair – Claude Cox, Spokane
 - Secretary – Carl Rebstock, Nisqually
 - Treasurer – Jim Sande, Swinomish
- Committee Reports
 - Interoperability Communications Sub-committee Report: Arlen Moses, Chair
 - State Interoperability Executive Committee (SIEC) Report
- New Business
 - TEPA survey update – Lynda Zambrano
 - The Defense Reutilization and Marketing Service – NWTEMC application - Carl
 - Website Update – Glenn Coil
 - InterOp Comms page
 - Twitter/Facebook
 - Employment Page
 - Grants Update – Lynda Zambrano
 - SERC Report-- Lee Shipman
 - 2010 NWTEMC Conference planning update – Glenn Coil
 - 2010 Meetings & Events
 - FEMA/ESWG meeting: Portland ME – Glenn
 - Tribal CERT meeting, DC - Lynda
 - August Meeting: hosted by Lower Elwha at Peninsula College, Port Angeles
 - Nisqually CERT scheduled Aug 10, 11, 12
- Good of the Order
- Announcements
 - Quileute Tribe – Coast Guard chopper rescue
 - Fred Cowie's son, Christian
 - Ian Morgan update
- Adjourn



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Meeting Minutes

Call to Order – Claude Cox

At 10:11 a.m. PDT

Opening Prayer – Rick Zambrano

Introductions – Claude Cox

The grouped Shanon Hamilton of the Muckleshoot for hosting again this month.

Ted Bullock, an intern with NWTEMC, was introduced.

Review and Adoption of June 2010 Meeting Minutes – Carl Rebstock, Nisqually

Motion to adopt was made by Jim;

2nd was made by Dr. Tucker

APPROVED

NWTEMC Board Report

Chair – Claude Cox, Spokane

Welcomed everyone and report on the NWTEMC's financial issues. Discussed the Board meeting held the previous night.

Committee attendance/reports: Claude reminded folks that if someone steps up and volunteers to be on a state/federal committee representing tribes, that person needs to attend those meetings and give reports back to the group. If not they need to step down so that the tribes can find someone who is willing and able.

Secretary – Carl Rebstock, Nisqually

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Stressed that it is untenable that staff are not paid reliably. Diversified funding must be found for the organization to remain viable. Pursuing casino funds will begin in earnest.

Treasurer – Jim Sande, Swinomish

2008 Tribal Homeland Security Grant: While there has been continued correspondence with FEMA, the Snoqualmie Nation, and NWTEMC regarding the grant, various issues remain and we have been unable to draw down the grant.

2009 Inter-Op Grant: Due to contracting issues, EMD has not reimbursed NWTEMC for submitted A19 costs for the months of January, February, and March (2010).

At this time, NWTEMC is again out of funds to pay staff salary costs. Lynda and Glenn have been paid through June 15, 2010. This does not include back pay owed from 2009.

Lynda Zambrano

Stated that present plans do not include canceling future meetings.

August meeting still on, no September meeting due to conference. October meeting on the Eastside (Kalispel)?

Shannon inquired about CERT insurance. State EMD typically provides coverage under Mission Number. However, when Muckleshoot contracted directly with NWTEMC, the Tribe was concerned that NWTEMC lacks umbrella liability coverage. Lynda asked Dave Nelson to inquire whether EMD would extend coverage. Shannon needs matter to be resolved before August training.

Committee Reports

Interoperability Communications Sub-committee Report: Arlen Moses, Chair

Claude expressed concern, shared by the Executive Committee, that Arlen has not attended recent NWTEMC meetings and has not submitted any reports from the IC sub-committee.

State Interoperability Executive Committee (SIEC) Report

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No report available.

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New Business

TEPA survey update – Lynda Zambrano

Gina and Lynda (with thanks extended to Ted) have resolved outstanding issues. The contract for completion of this survey should be finalized this week.

The Defense Reutilization and Marketing Service – NWTEMC application – Carl

DRMO is a federal surplus warehouse at Ft. Lewis/McChord. The state version of DRMO is near Olympia. Carl has visited and set up a account so NWTEMC has access. NWTEMC is eligible to receive donations as it is a 501(c)(3) org. Need to send investigative rep to sign signature card.

Motion to designate Rick and Carl as purchasing agents for DRMO was made by Claude;

2nd was made by Hollie.

APPROVED

Website Update – Glenn Coil

InterOp Comms page- Moved from Secure location to a more central, available location. It can be reached by clicking on the Interoperability Communications link on the left side of the page. There are links to SAFECOM, Grants, Deliverables, CASM , and FCC. CASM (Communications Assets Survey and Mapping) identifies frequencies for EM, LE, and other participants and helps to identify communications gaps. It also provides information before it is needed. Glenn implored Tribes to sign up and use this tool. Any questions, or to sign up for an account, please contact Glenn.

Other Pages- The CEMP Template is on the website and was based on the Washington State RCW requirements and risk assessment, making it usable for EMPG funds.

Twitter/Facebook—Ted is regularly updating these social media tools.

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Employment Page- A new Employment page is accessible from the Contacts page.

Grants Update – Lynda Zambrano

In various stages of completion are Homeland Security, Interoperability, and Tribal Emergency Preparedness Conference grants.

Community Emergency Response Team (CERT) training grant will be negotiated as a sub-recipient contract directly with DOH. While this generally takes longer, it avoids overhead.

To rectify this delay, Maria shared that Secretary Selecky has requested DOH Office of Financial Management evaluate waiving administrative hurdles to granting monies directly to NWTEMC. Decision from OFM is expected in a couple of weeks.

SERC Report-- Lee Shipman

No report available.

2010 NWTEMC Conference planning update – Glenn Coil

DOH will pay for two rooms for each Wash. tribe. This will not include NWTEMC or planning committee personnel. On-line registration to be launched soon via NPAIHB website. Exhibitors will be charged \$500/table. Payment will be payable to NPAIHB but NWTEMC will coordinate vendors. Lynda inquired about how vendors would be acknowledged to avoid the prospect that doing so might incur cost over-runs. She also shared concerns about the implications of various forms of sponsorship. Maria discussed the first evening's Fireside Chat with MG Lowenberg and Secretary Selecky. No duration for this informal gathering has been set. She is exploring possibility of hosting event. Glenn talked to FEMA and the new director of Region 10 will come, but only as a keynote speaker. There was some confusion regarding the total grant amount. Lynda and Maria will discuss separately.

2010 Meetings & Events

FEMA/External Stakeholder Working Group (ESWG) meeting (Portland, ME): At this meeting, Glenn met Terry Bohl Mr. Bohl who is uniting 22 tribes in Nevada under one emergency management program, will be presenting at the 2010 NWTEMC conference in Sept..

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Tribal CERT meeting (Wash., DC): Lynda explained that of 14 CERT subject matter experts that were invited though very few actually had firsthand knowledge of the course. FEMA abandoned intention to develop tribal-specific annex (they discovered this would be infeasible) in favor of a section on the importance of cultural sensitivity. Best practices were also shared, e.g. State of Wisconsin funds tribal CERT, Navajo Nation has developed teen CERT (which they offered to share and will be posted on NTTEMC website). Unexpected but exciting invitation was extended to NWTEMC by FEMA and NCAI to assist with establishing a national Tribal Emergency Management Council based on FEMA regions (NWTEMC would then comprise Region X) and host organization's website. NWTEMC has secured rights to parent site, NTEMC.org.

Meeting with Skagit College 7/14/2010- Claude

NWTEMC members met with Skagit College on 7/14 to discuss possible approval of Skagit College academy as site for BIA Academy. Lynda was asked to be on the advisory committee for the Centers of Excellence- Homeland Security. This is a group that manages Homeland Security training in the community colleges. It was moved, seconded, and approved.

Claude has a few brochures on a Homeland Security degree and certificate.

August Meeting: To be hosted by Lower Elwha at Peninsula College, Port Angeles, on 19 August 2010 (third Thursday).

Nisqually CERT scheduled for 10-12 August 2010. Lynda explained whereabouts of the original 500 CERT manuals purchased with DOH funds: 50 in each of seven CERT trailers (350) and distributed to the 30 students in first five classes (150), which together accounted for the sum total of 500.

Good of the Order

Motion to designate Lynda as rep. to Center of Excellence for Homeland Security was made by Hollie;

Denny made 2nd.

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Announcements

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Tribal Medical Reserve Corps—Sheri Matson Cooper has resigned as statewide tribal MRC coordinator for personal reasons.

Quileute Tribe—Carl invited suggestions about how to honor the Quileute fishermen who rescued the sole surviving Coast Guardsman following the crash of an MH-60T Jayhawk on 7 July 2010. The remaining three crewmembers perished, one of these was an Academy classmate of Ted's wife. An acknowledgement for the two fishermen will be offered at the Aug. NWTEMC meeting in nearby Port Townsend.

Fred Cowie's son, Christian passed away on 5 July 2010. A moment of silence was held in his honor.

Ian Morgan has suffered setback but is recuperating.

Gina shared that H1N1 grant purchases (video equipment) are being shipped.

EMD – Dave provided NOAA weather radios to coastal tribes and conducted tsunami education. There was discussion about providing radios to the Sauk-Suiattle Tribe since they are near an active volcano. Dave mentioned that funding was set for the next three years, but he would approach it with EMD. EMD also conducted vertical evacuation with UW and Shoalwater tribe.

Shannon mentioned that the Muckleshoot Tribe is sponsoring a buffet lunch at the end of the meeting.

Adjourn

At 12:17 p.m. Denny motioned to adjourn;

Dr. Tucker made 2nd.

APPROVED

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