



# Northwest Tribal Emergency Management Council

## NWTEMC Monthly Meeting

### MINUTES

April 15<sup>th</sup>, 2010 10:00 AM

Hosted by Upper Skagit Tribe

Skagit Valley Casino Resort  
5984 N. Darrk Lane,  
Bow, Washington 98232  
877-275-2448

COLVILLE

COEUR D'ALENE

COWLITZ

HOH

LOWER ELWHA

KLALLAM

LUMMI

MAKAH

MUCKLESHOOT

NISQUALLY

NOOKSACK

QUINAULT

SAMISH

SAUK-SUIATTLE

SHOALWATER

BAY

SILETZ

SNOQUALMIE

SPOKANE

STILLAGUMISH

SWINOMISH

TULALIP

UPPER SKAGIT

YAKAMA

Attendees (sorted by Tribe/Agency):

Colville Tribes	Del Ostenberg	<a href="mailto:Del.ostenberg@colvilletribes.com">Del.ostenberg@colvilletribes.com</a>
Colville Tribes	Wes Seyler	<a href="mailto:Wes.seyler@colvilletribes.com">Wes.seyler@colvilletribes.com</a>
Colville Tribes	Connie Davisson	<a href="mailto:Connie.davisson@colvilletribes.com">Connie.davisson@colvilletribes.com</a>
Jamestown S'Klallam	Annette Nesse	<a href="mailto:anese@jamestowntribe.org">anese@jamestowntribe.org</a>
Kalispel Tribe	John Zingg	<a href="mailto:johnzingg@gmail.com">johnzingg@gmail.com</a>
Lower Elwha Klallam	Phil Slimko	<a href="mailto:slimsequim@q.com">slimsequim@q.com</a>
Lower Elwha Klallam	Hollie Kaufman	<a href="mailto:Hollie.kaufman@elwha.nsn.us">Hollie.kaufman@elwha.nsn.us</a>
Lummi Nation	Ralph Jefferson	<a href="mailto:ralphj@lummi-nsn.gov">ralphj@lummi-nsn.gov</a>
Nisqually Tribe	Ken Choke	<a href="mailto:Choke.ken@nisqually-nsn.gov">Choke.ken@nisqually-nsn.gov</a>
NWTEMC	Lynda Zambrano	<a href="mailto:Lynda@nwtemc.org">Lynda@nwtemc.org</a>
NWTEMC	Glenn Coil	<a href="mailto:glenn@nwtemc.org">glenn@nwtemc.org</a>
Quileute Nation	Keri Shepherd	<a href="mailto:Keri.shepherd@quileutenation.com">Keri.shepherd@quileutenation.com</a>
Quileute Nation	Chris Morganroth IV	<a href="mailto:cmorganroth@hotmail.com">cmorganroth@hotmail.com</a>
Quinault Nation	Rich Bly	<a href="mailto:rbly@quinault.org">rbly@quinault.org</a>
Samish Tribe	Keith Tucker	<a href="mailto:ktucker@samishtribe.nsn.us">ktucker@samishtribe.nsn.us</a>
Shoalwater Bay Tribe	Lee Shipman	<a href="mailto:leshipman@shoalwaterbay-nsn.gov">leshipman@shoalwaterbay-nsn.gov</a>
Shoalwater Bay Tribe	Tina Sturdevant	<a href="mailto:tsturdevant@shoalwaterbay-nsn.gov">tsturdevant@shoalwaterbay-nsn.gov</a>
Snoqualmie Tribe	Fuzzy Fletcher	<a href="mailto:fuzzy@snoqualmienation.com">fuzzy@snoqualmienation.com</a>
Stillaguamish Tribe	Doug Pendergrass	<a href="mailto:dpendergrass@stillypd.com">dpendergrass@stillypd.com</a>
Swinomish Tribe	Jim Sande	<a href="mailto:jsande@swinomish.nsn.us">jsande@swinomish.nsn.us</a>
Tulalip Tribes	Rochelle James	<a href="mailto:Rochellejames@tulaliptribalpolice.org">Rochellejames@tulaliptribalpolice.org</a>
Upper Skagit Tribe	Paul Budrow	<a href="mailto:paulb@upperskagit.com">paulb@upperskagit.com</a>
Upper Skagit Tribe	Joe Hemmerich	<a href="mailto:joeh@upperskagit.com">joeh@upperskagit.com</a>
WA EMD	Don MacSparran	<a href="mailto:d.macsparran@emd.wa.gov">d.macsparran@emd.wa.gov</a>

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COLVILLE	WA EMD	Brynne Walker	<a href="mailto:b.walker@emd.wa.gov">b.walker@emd.wa.gov</a>
COEUR D'ALENE	WA EMD	Jill Bushnell	<a href="mailto:jill.bushnell@mil.wa.gov">jill.bushnell@mil.wa.gov</a>
COWLITZ	WA EMD	Dave Nelson	<a href="mailto:d.nelson@emd.wa.gov">d.nelson@emd.wa.gov</a>
HOH	Yakama Nation	Arlen Moses	<a href="mailto:thumper@yakama.com">thumper@yakama.com</a>
LOWER ELWHA KLALLAM	Yakama Nation	Jerry Meninick	<a href="mailto:jerrym@yakama.com">jerrym@yakama.com</a>
LUMMI	Yakama Nation	Mavis Kindness	
MAKAH	Yakama Nation	HollyAnna Pinkham	<a href="mailto:cougartracks@yakama.com">cougartracks@yakama.com</a>

## Meeting Agenda

- Call to Order
- Opening Prayer
- Introductions
- Review and Adoption of December 2009 Meeting Minutes
- NWTEMC Board Report
  - Chair
  - Secretary
  - Treasurer
    - DOH Program Review
    - Tribal Homeland Security Grant
- Committee Reports
  - Charter Revision sub-committee report
    - Terms
    - Sub-committees
    - Exec Committee vs. membership
  - Interoperability Communications Sub-committee Report: Arlen Moses, Chair
  - Critical Infrastructure/ Key Resources Sub-committee Report
    - WA CIKR sub-committee being disbanded
- New Business
  - Elections for Board
    - Nominations
  - Grants Update
    - InterOp Communications
      - FY08 Grant
      - Fy09 Grant
    - EMPG grant Eligibility
    - DOH Conference Planning
    - DOH Assessments (TEPA)
    - Grant Training at Nisqually

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- Grant submissions to Tribal casinos
- Website Update – Glenn Coil
- Medical Reserve Corps update – Shari Mattson-Cooper
- SERC Report-- Lee Shipman
- CERT Update
  - Lower Elwha Training
  - Ian Morgan Update
- 2010 Joint NWTEMC/NPAIHB Conference planning update
  - Date: Sept 28-30, 2010
  - Location: Great Wolf Lodge
- 2010 Meeting Schedule
  - NWTEMC meetings
    - May Meeting – Northern Quest, Kalispel
  - FEMA HMA summit, FEMA External Stakeholder Workgroup (ESWG)
  - Regional Advisory Council meeting
  - Invitation to sit on WA EMC's Council on Homeland Security
  - October Conference – Michael Harryman
- Announcements
  - Andy Hendrickson, FEMA Region X : DHS Tribal Consultation Policy
- Good of the Order
- Adjourn

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## Meeting Minutes

### Call to Order

Meeting called to order 10:07am

### Opening Prayer

Opening Prayer by Lee Shipman

### Introductions

Introductions were made. Guests include staff from WA EMD, Jamestown S'Klallam Tribe and Quileute Tribe.

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# Northwest Tribal Emergency Management Council

## Review and Adoption of December 2009 Meeting Minutes

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One comment by Lee Shipman, correction made.

*Motion to approve Minutes: Ken Choke, Nisqually*

**APPROVED**

## NWTEMC Board Report

### Chair

Claude stated that we have a full agenda including bylaw review and Board elections. Also will be Risk pool presentation after meeting. Need 500 participants to start pool.

Comment, Phil, Lower Elwha: "Can't attend, will info be available?"

Claude replied that this is 1<sup>st</sup> meeting and will be an on-going process and he will collect names of those interested.

### Secretary

Lee did not have report, typically delegates to NWTEMC staff. There was a question of having copies of agenda, Minutes and other handouts. Staff replied that in order to save costs of printing and paper, as well as to conserve paper waste, NWTEMC no longer prints meeting materials as it is now distributed digitally, but will remind folks to print their own copies in future e-mails.

### Treasurer – Jim Sande

There were no NWTEMC meeting held in January, February, and March due to budget constraints.

Lynda and Glenn's salary is currently funded by the \$236,900 2009 Inter-Op Grant. This grant is primarily a staff salary specific grant that does not allow for programs other than interoperability.

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While salary paid to Lynda and Glenn is current this year (2010), they are both owed back-pay for eight months in 2009 for the months May through December 2009. Their back-pay and recent NWTEMC operating constraints are due to funding issues with the following grants:

- 2008 Tribal Homeland Security Grant in the amounts of \$78,000 and \$14,000.
- 2008 Inter-Op Grant in the amount of \$89,500.

Lynda, Glenn, and I met in January with DOH officials and submitted to a formal program review for the recent DOH CERT grant. DOH reviewed the scope of work, as well as expenses charged against the grant. DOH found the work performed and book keeping were in full compliance with the grant contract and Office of Management and Budget.

The DOH funded Tribal Emergency Preparedness Survey is nearing completion. This project specific grant pays participating Tribe's \$1000 upon completion of the survey.

DOH program review: Discussion of program review conducted in January with NWTEMC and DOH staff. DOH saw no issues.

Discussion of TEPA survey and how that is being funded.

Jim stated that NWTEMC needs dedicated funds so that staff does not spend so much time working on grants.

Don M, EMD stated that that he has a good relationship with Lynda and NWTEMC

Fuzzy stated he is following up on FY2008 IECGP grant.

Lee asked for discussion on DOH TEPA survey contract

At this point, there was discussion on NWTEMC contracts and an Exec Session was called to discuss in more detail.

## Committee Reports

Charter Revision sub-committee report

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Glenn has proposed revisions to By-laws regarding Board of Directors duties. Was submitted in e-mail to membership. Committee needs to meet and submit proposals to Council.

## Interoperability Communications Sub-committee Report: Arlen Moses, Chair

Arlen gave InterOp report, stated that SIEC meeting was rescheduled. Lynda gave update of InterOp grants for 2008 and 2009. Rochelle asked about deliverables for 2009 IECGP grant. Glenn stated that they are listed in Dec 2009 Agenda & Minutes. Lynda explained the purpose of the InterOp grants for the Tribes and how InterOp Communications planning can be seen as a “front porch” where Tribes can put their info on the porch or keep their info in the house. How much is up to each Tribe..

Rich asked about 2010 IECGP grant. Lynda stated that NWTEMC did not get funding as enough was not available. Phil asked if Steve McLaughlin was still helping with work. Paul, Upper Skagit commented that maybe it was good NWTEMC did not get funding due to current issues such as FCC narrowbanding that will affect current planning efforts.

Rich also asked about FCC Ham radio letter. Glenn stated it has been drafted and signed and will be sent out, with a cc to Sec. Echohawk.

## Critical Infrastructure/ Key Resources Sub-committee Report

WA CIKR sub-committee being disbanded as its work has been completed. Don, WA EMD elaborated stating that work in data collection is done, but that the new WA Fusion Center will continue the activities of committee.

11:54, adjourn for lunch, reconvene for at 1300 (1pm) for elections and new business

## New Business

### Elections for Board

Ralph had question on Charter. All nominations were received and many votes were received by e-mail. Everyone else in attendance who did not vote via e-mail did so in person. Fuzzy, Snoqualmie, Dr Tucker, Samish and Police Chief Budrow, Upper Skagit Tribe, counted the ballots. The new Board is as follows:

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Chair: Claude Cox, Spokane

Vice-Chair: Del Ostenberg, Colville Tribes

Secretary: Carl Rebstock, Nisqually Tribe

Treasurer: Jim Sande, Swinomish

## Grants Update

### InterOp Communications

#### FY08 Grant

#### Fy09 Grant

### EMPG grant Eligibility

### DOH Conference Planning

Update given under Conference Planning

### DOH Assessments (TEPA)

Discussed previously

### Grant Training at Nisqually

A few folks attended and all found very useful. Keri from Quileute found it very useful, esp. since WA EMD staff was on hand to explain things.

### Grant submissions to Tribal casinos

NWTEMC will begin collecting and submitting applications to Tribal Casinos for impact funds to help the costs of NWTEMC and as another funding source for operations.

## Website Update – Glenn Coil

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Glenn gave an overview of current website updates including adding video footage of Crescent City CA tsunami time-lapse footage, info on Haitian EQ and updates. Questions were asked about web 2.0 social media and Council was told that NWTEMC website has twitter, facebook, and youtube pages as well as site to share photos.

## Medical Reserve Corps update – Shari Mattson-Cooper

Shari could not make it due to funding issues. We hope to bring her back when monies become available.

## SERC Report-- Lee Shipman

Lee informed group that next SERC meeting is before the next LEPC/Tribal Conference, which will be held May 24<sup>th</sup>-26<sup>th</sup> in Leavenworth at the Enzian Inn. She hopes to see everyone there.

## CERT Update

- Lower Elwha Training was held Feb 5-6 and was great. There was article in peninsula News covering event.
- Ian Morgan Update: Ian is one of NWTEMC's CERT instructors and had a serious health crisis in February. Lynda gave update of his situation.

## 2010 Joint NWTEMC/NPAIHB Conference planning update

- Date: Sept 28-30, 2010
- Location: Great Wolf Lodge
- **NWTEMC needs suggestions for topics/speakers**
- Also need vendors to invite
- Maria, DOH noted that \$10K will be granted to UW & NWTEMC each to assist in Conference planning

## 2010 Meeting Schedule

### NWTEMC meetings

May Meeting – Northern Quest, Kalispel

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Next Meeting to be held here, just outside Spokane May 20<sup>th</sup>.

FEMA HMA summit, FEMA External Stakeholder Workgroup (ESWG)

Glenn attended summit week of March 15<sup>th</sup> to discuss hazards mitigation with other Mitigation folks from States, Territories and FEMA. Glenn was one of 2 tribal reps in attendance.

Regional Advisory Council meeting

Lynda attended RAC meeting in Portland OR march 23. This meeting is of Region 10 Emergency Management leaders.

Invitation to sit on WA EMC's Council on Homeland Security

Lynda was invited to sit on this committee as NWTEMC representative. Don, EMD, elaborated on what the Council does and is asking NWTEMC to nominate a rep for tribal issues.

Arlen asked what does the advisor do? Don responded that the Tribal advisor will give tribal perspective on homeland security issues.

Claude stated as NWTEMC's Executive Director, Lynda would be best for this position.

*Motion: Have Lynda as NWTEMC rep for WA Council on Homeland Security, Doug, Stillyguamish*

*2<sup>nd</sup>: Wes, Colville Tribes*

**APPROVED**

## Announcements

Maria Gardipee, Tribal Liaison for DOH, gave update:

- Gave update of tribal funding structure
- H1N1 Event
- H1n1 video with *Brian Cladoosby*, Swinomish, filed at Tulalip

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- Gave presentation on DOH funds/tribal wish list
  - Rich asked if Tribal Health directors received this info? She stated yes, that Tacey at NPAIHB has been the lead in contacting Tribes and that this meeting is another means to get the word out. There was discussion of IT software that's available, but only 6 Tribes have the capability to use it.

Andy Hendrickson, FEMA Region X : DHS Tribal Consultation Policy

Andy could not make it. Link to more info on this can be found at:

[http://www.dhs.gov/ynews/releases/pr\\_1267461733008.shtm](http://www.dhs.gov/ynews/releases/pr_1267461733008.shtm)

## Good of the Order

- Jerry Meninick, Yakama Tribal Elder, asked to say a few words. He spoke during Election while ballots were being counted.
  - Lee, Shoalwater Bay, thanked him for his words.
- Lee also mentioned that the CETR Best Practice Panel is in DC June 28<sup>029</sup> in DC and that she and some other WA tribal reps were invited. Lynda mentioned that she was invited also.

## Adjourn

Meeting Adjourn: 2:35 pm

*Note full meeting Minutes are available as .mp3 audio file.*

*Requests for copies must be made to NWTEMC Chairman.*

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