



Northwest Tribal Emergency Management Council

NWTEMC Monthly Meeting

MINUTES

May 20th, 2010 10:00 AM

Hosted by Kalispel Tribe

Northern Quest Resort & Casino
100 N. Hayford Road
Airway Heights, Washington 99001
1.877.871.6772

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KLALLAM
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SHOALWATER
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SILETZ
SNOQUALMIE
SPOKANE
STILLAGUMISH
SWINOMISH
TULALIP
UPPER SKAGIT
YAKAMA

Attendees (sorted by Tribe/Agency):

Coeur D'Alene Tribe	Bob Spaulding	raspaulding@cdatribe-nsn.gov
Colville Tribes	Del Ostenberg	Del.ostenberg@colvilletribes.com
Colville Tribes	Wes Seyler	Wes.seyler@colvilletribes.com
Colville Tribes	Connie Davisson	Connie.davisson@colvilletribes.com
Kalispel Tribe	John Zingg	johnzingg@gmail.com
Kalispel Tribe/Northern Quest Casino	Kim Smith	ksmith@northernquest.com
Nisqually Tribe	Ken Choke	Choke.ken@nisqually-nsn.gov
Nisqually Tribe	Jeff Choke	Choke.jeff@nisqually-nsn.gov
NW Tribal Emergency Mgmt. Co.	Glenn Coil	glenn@nwtemc.org
NW Tribal Emergency Mgmt. Co.	Lynda Zambrano	Lynda@nwtemc.org
Quinault Tribe	Rich Bly	rbly@quinault.org
Sauk-Suiattle Tribe	Dennis Fenstermaker	Dfenstermaker.firedist24@hotmail.com
Snoqualmie Tribe	Rick Zambrano	
Spokane Tribe	Claude Cox	safetygem@aol.com
Spokane Tribe	Rory Gilliland	roryg@spokanetribe.com
Stillaguamish Tribe	Doug Pendergrass	dpendergrass@stillaguamish.com
Swinomish Tribe	Jim Sande	jsande@swinomish.nsn.us
WA Dept. of Health	Gina Yarbrough	Gina.yarbrough@doh.wa.gov
WA EMD	Dave Nelson	d.nelson@emd.wa.gov

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Meeting Agenda

- Call to Order
- Opening Prayer
- Introductions
- Review and Adoption of April 2010 Meeting Minutes
- NWTEMC Board Report
 - Chair - Claude Cox
 - Secretary
 - Treasurer
- Committee Reports
 - Charter Revision sub-committee report
 - Interoperability Communications Sub-committee Report: Arlen Moses, Chair
 - Critical Infrastructure/ Key Resources Sub-committee Report
 - Discussion: Suspend Committee
- New Business
 - Grants Update - Lynda Zambrano
 - Homeland Security Grant
 - TEPA Grant
 - InterOp Communications Grant
 - Website Update – Glenn Coil
 - Medical Reserve Corps update
 - SERC Report-- Lee Shipman
 - CERT Update
 - 2010 Joint NWTEMC/NPAIHB Conference planning update
 - 2010 Meeting Schedule
 - NWTEMC meeting location
 - FEMA ESWG meeting - Glenn Coil
- Announcements
- Good of the Order
- Adjourn

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Meeting Minutes

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Call to Order

10:14am PST: meeting called to Order

Opening Prayer

Del Ostenberg, Colville Tribes, gave opening prayer

Introductions

John Zingg, on behalf of Jim Winecoop (who could not make it) and the Kalispel Tribe, welcomed everyone to the meeting held at the Kalispel's Northern Quest Resort Casino.

There were 19 persons in attendance. Glenn remarked that he received e-mail from Harold Miller at Hoh Tribe who regretfully wasn't able to attend.

Review and Adoption of April 2010 Meeting Minutes

No comments

Motion to Approve April 2010 Meeting Minutes: Rich Bly, Quinault

2nd: Wes Seyler, Colville Tribes

APPROVED

NWTEMC Board Report

Chair - Claude Cox

Claude welcomed everyone and announced that an election was held at last meeting that elected a new NWTEMC Board for the next year. Claude informed the group that a Board meeting was held May 10th, 2010 at Cabin Creek Cultural Center. The main purpose was to brief the Board's new member, Carl Rebstock of Nisqually Tribe about NWTEMC's Mission, programs and activities as well as discuss NWTEMC Agenda for 2010.

Secretary

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Ken Choke of Nisqually informed folks that Carl Rebstock was in D.C. and wasn't able to attend. Lynda mentioned that Carl is reviewing Tribal Homeland Security Grant applications as well as meeting with FEMA and BIA officials to discuss NWTEMC.

Treasurer - Jim Sande

NWTEMC received the 2008 Inter-Op Grant in the amount of \$89,500 at the beginning of May. The grant is now closed out. Funds from this grant are being used for staff back-pay, as well as 2010 staff salary. Certain NWTEMC operations are also being funded by this grant.

The 2008 Tribal Homeland Security Grant issue has not yet been resolved. Work continues on obtaining the remaining funds of \$78,000 and \$14,000.

Committee Reports

Charter Revision sub-committee report – Lynda

Lynda gave an update on Charter revision process. Lynda elaborated on Board Meeting held 5.10.10. She wanted direction on Mission of Organization. She felt NWTEMC was moving towards a Response role vs. Coordination.

The Board concluded NWTEMC needs to remain primarily a conduit to share information, esp. with only 2 staff persons. Will continue with training, such as CERT and NIMS, as well as write grants and assist with plans such as CEMPs and Hazard Mitigation Plans.

Open for discussion:

Jim remarked that Lynda's comment were stated well and agrees with her esp. with regards to amount of NWTEMC staff. Claude concurred and said that a response role would be too much. But he emphasized that does not mean NWTEMC will not assist and that Glenn and Lynda are available anytime if a Tribe needs help.

Rich mentioned a recent event at Yakama and asked about NWTEMC developing Memorandums –of –Understanding (MOUs) for tribes to help each other out and cut down on response time for incidents.

Lynda remarked this was discussed at Board meeting but NWTEMC cannot negotiate MOU's between tribes. NWTEMC does have resources or authority for this.



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Rich suggested developing a MOU template. Lynda agreed this is something that can be developed, but NWTEMC needs help drafting documents that would meet each Tribe's specific legal issues in regards to any MOU.

Jim suggested that NWTEMC can serve as a launch pad to begin the process.

Del stated that it is important that information is shared amongst tribes and it was good this was discussed here at this forum.

Claude asked if there is a proposal for a request for a sub-committee to develop MOU templates for emergency response?

Rich stated he would volunteer in any effort.

Lynda stated she will send info she has to Rich. Reminded the main challenges to developing and entering into MOUs are reimbursement for assistance (staff time, equipment) and legal liability.

Rich stated it would be nice if coastal tribes can help inland tribes and vice-versa.

Interoperability Communications Sub-committee Report: Arlen Moses, Chair

Arlen could not make it. Glenn gave report. He mentioned the current grants and discussed that inter-op communications MOUs are being developed as part of the grants that Tribes can use to better facilitate use of communications capabilities during emergency response.

Lynda gave overview of communications planning and history of tribal efforts:

- Phase 1: included 12 tribes
- Phase 2: continue to expand project. Includes CASM (online communications assets mapping tool, administrated by Navy). Using CASM, can help identify communications gaps that can help in developing MOUs. Glenn serves as Tribal administrator for CASM and can set up usernames and passwords for those looking to use CASM.
- Phase 3: applied for grant , did not receive. NWTEMC has brought Steve McLaughlin back to help with needs assessment and help with technical aspects of grant.

Question: did all tribes participate?



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Lynda mentioned that some Tribes opted out.

Bob, Coeur D'Alene Tribe, asked if Idaho tribes participated?

Lynda stated that this was a WA State grant but the grant should be available to Oregon and Idaho tribes also.

Lynda also discussed the Tribal criminal history sharing project that was in development a few years ago but stopped. She stressed the role this plays in inter-op communications.

Critical Infrastructure/ Key Resources Sub-committee Report

Glenn gave overview of CIKR planning efforts and in particular Tribal planning efforts.

Discussion: Suspend Committee

Glenn discussed that WA State is suspending CIKR committee as it considers its work complete. On-going work will be continued by WA Fusion Center.

In conjunction with this development, NWTEMC staff proposes that NWTEMC suspend its CIKR sub-committee while at the same time encourages Tribes to continue CIKR planning and asset mapping. Templates and planning information are on NWTEMC website. The sub-committee can be stood up again if and when national EM priorities begin to refocus on CIKR planning.

Motion to Suspend Tribal CIKR sub-committee : Ken, Nisqually

2nd - Rich, Quinault

APPROVED

New Business

Grants Update - Lynda Zambrano

Homeland Security Grant

Lynda informed the group that 4 Tribes applied for the 2010 Tribal Homeland Security grant: Colville, Spokane, Nisqually and Swinomish. NWTEMC

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submitted a request with Swinomish. Awards should be announced by September.

It was mentioned that 49 sirens may not work due to interop issues. It's important that Tribes continue to work with others so that compatibility/interop issues do not continue.

TEPA Grant

Lynda stated that NWTEMC has paid ½ of the Tribes that submitted surveys (based on the order submitted according to DOH records). Unfortunately monies have not been received that will allow NWTEMC to pay remaining Tribes who submitted. There was an issue with the contract to perform the survey on the DOH's end. The contract was changed from a vendor to sub-recipient contract and time spent on the surveys needs to be accounted for by all parties. Lynda is working with DOH staff to resolve this so that the remaining Tribes receive their payments.

InterOp Communications Grant

Discussed above in InterOp Comms Report

BREAK: 11:10am

Website Update – Glenn Coil

Glenn gave update of website:

- Contact info: please review contact info and please send any updates, corrections etc as well as addresses so that they can be listed
- Agendas and Minutes moved off Secure side of website, now located in [About](#) link at top of homepage.
- Continue to keep website updated and topical: info on Gulf Oil spill, tsunami video
- Info on Mt. St. Helens anniversary, link on CERT homepage (<http://cert.nwtemc.org>) to Everett Herald article on Glacier Peak
- New GIS/mapping page up on website. Lots of work still, but has maps (including WA Homeland Security Regions/Tribes, links to GIS hazards data, online mapping tools etc, as well as google maps app. Lynda reiterated that

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this had been requested for a long time and that NWTEMC staff works on all requests and suggestions, but that certain things need to be prioritized.

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Medical Reserve Corps update

Lynda stated that Shari cannot make due to lack of funding. Glenn stated that NWTEMC has received the H1N1 MRC hero pins that were requested. Glenn distributed them. There are extras if anybody would like one. One of the pins is shown at right:



SERC Report-- Lee Shipman

(Lee was unable to attend, she submitted this report to the Council)

We have great news from Ron Wilson, the SERC/LEPC program manager at the state EMD. He has just come back from a conference where one of the topics was about the upcoming HMEP grant. The grant amount will be about the same as last year. He is in the process of finalizing the application now. He is excited that the dollar amount has not been cut and has said that I could share that information with the tribes. The official grant announcement will be out sometime in June and the deadline for applying for the HMEP grant will be toward the end of August. The details are not complete as yet, but we can certainly look forward to having them in June.

The SERC meets quarterly, so we have not had another meeting since my last report at the NWTEMC meeting in April. The next SERC meeting is the morning of May 24th and will be followed in the afternoon and the next two days by the LEPC/Tribal Conference. I hope everyone is planning on attending the conference. I have attended every one of them for the last 5 years and found that they are full of very good and useful information. Hope to see you there.

CERT Update

Lynda informed group that NWTEMC just conducted CERT class for Muckleshoot Tribe (May 17-19, 2010).

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She asked if any Tribes have upcoming CERT classes? Del informed the group they have a joint class with Okanogan County in September. She let folks know that Carl is gathering Casino Impact grant applications from the tribal casinos to apply for funding to continue NWTEMC CERT classes. She asked which Tribes would like CERT classes. Representatives from Swinomish, Colville, Nisqually and Quinault stated they would be interested.

Lynda concluded by showing photos from past CERT classes to give audience a better understanding of what NWTEMC does for CERT training.

2010 Joint NWTEMC/NPAIHB Conference planning update

Glenn and Gina/WA DOH gave update of 2010 joint NPAIHB Conference:

- The Date is Sept 28-30th, 2010 at Great Wolf Lodge. Announcement is on NWTEMC website, with Conference webpage under development
- **Glenn asked that folks submit suggestions for speakers and topics**
- Glenn informed that there is good tribal EM presence on planning committee: Yakama, Tulalip, Nisqually and Chehalis Tribes as well as NWTEMC staff.

2010 Meeting Schedule

NWTEMC meeting location

Discussion of next meeting location. Muckleshoot was suggested. Discussion of whether to have central location vs. meetings at different Tribes. The possibility of a central location will be known by last week in May.

Motion to have June meeting at Muckleshoot (if available): Rich, Quinault

2nd: Jim, Swinomish

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Note: best hotel is Best Western Peppertree, off of Avenue C, Auburn WA

FEMA ESWG meeting - Glenn Coil

Announcements

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Lynda: Carl went to DRMO at Ft. Lewis to inquire about NWTEMC procuring surplus equipment.

Good of the Order

John Zingg representing the Kalispel as well as the American Red Cross, gave an update and overview of the services the Red Cross can provide for Tribes, including shelter training.

Adjourn

Motion to Adjourn Rich, Quinalt

2nd: Jim, Swinomish

APPROVED

Meeting adjourned 12:21pm PST

Note full meeting Minutes are available as .mp3 audio file.

Requests for copies must be made to NWTEMC Chairman.

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